

Agenda  
School Advisory Council  
Buchholz High School  
Meeting on Wednesday, September 25, 2019  
6:30, BHS Media Center

- I. Call to Order
- II. Introduce New Member: Sean Lewis
- III. Review/Approval of Previous Minutes
- IV. Financial Report: Discuss remaining balances of each account after approval of requests at 8/15/2019 meeting; Discuss new account included in SAC funds-account TLD00
- V. Old Business
- VI. New Business:
  - A. **Administration:** Mr. Tenbieg will update the committee on current and upcoming school news.
  - B. **For SAC Consideration:**
    - a. **School Recognition Funds-** In accordance with section 1008.36, F.S., schools that receive a school grade of "A," improve by at least one letter grade, or improved more than one letter grade and sustain the improvement the following year qualify to receive school recognition funds. The funds may be used for nonrecurring bonuses to the faculty and staff , nonrecurring expenditures for educational equipment or materials to assist in maintaining and improving student performance, or temporary personnel for the school to assist in maintaining and improving student performance. This determination must be approved jointly by the SAC and school staff by February 1. If the groups are not able to reach an agreement by the deadline, the funds must be equally distributed to all classroom teachers currently teaching in the school. See s. 24.121(5)(c), F.S. Below are the items the faculty will be voting on this week. SAC needs to vote to approve the faculty decision at the 9/25/2019 meeting.
      1. Award equal, non-recurring bonuses to instructional and non instructional staff who were here last year and returned this year. or
      2. Award equal, non-recurring bonuses to instructional and non instructional staff who were here last year and returned this year. For part-timers, this should be pro-rated (.80 = 80%.....) based on the percentage of time an individual works.
    - b. **BHS Band Boosters** -(not to exceed \$10,000)  
Break down of cost is attached to email and was given at the last meeting.
    - c. **TLD00 Account-** (Not to exceed \$14,778.44)

Bookkeeper would like to request SAC consider using these funds for toner and other copy/printer supplies for the school.

d. **National Merit Luncheon (AKA Honors Lunch)**-(Not to exceed \$700.00)

Request made by PTSA President, Paige French: BHS PTSA (Parent Teacher Student Association) facilitates the National Merit Luncheon. Historically, the budget has been \$550 for the event. The administration is asking to include not only the National Merit Semi-Finalists and their parents, but also the students whom score a perfect score on the EOC and FSAs as well as guidance counselors. Making this change would obviously increase budget requirements. In a very quick estimation, we would increase from 30 attendees to approximately 70. (Seven NMH, 31 EOC/FSA students, three administrative personnel, six guidance staff and an unknown of students parents.) The purposed date of this event is Wednesday, October 30, 2019. I would like to **propose an increase to \$700.** As the PTSA has new energy and manpower, we are still with little funds. My hope would be to cover any additional needs with PTSA, but I am not able to make that decision without the board and likely a vote.

C. **SAC Officer Elections**-Three positions need to be filled.

**Chair**- The chair is responsible for notifying members of upcoming meetings and votes. The chair, or designee, will facilitate the SAC meetings and inform the SAC of relevant issues related to school improvement activities. They also ensure that a quorum is present before an action item on the agenda comes to a vote and works in collaboration with the SAC secretary to ensure minutes are recorded and filed promptly.

**Vice-Chair**- Will fill the Chair's position when they are unable to attend a meeting. See Chair responsibilities above.

**Secretary**-The secretary is responsible for keeping accurate, complete minutes and ensuring those records are accessible to the public (e.g., posted on school or district website). They also ensure that a copy of the minutes and agenda are kept in an official, designated location in the front office of the school. Additionally, the secretary is responsible for keeping accurate record of the council's membership, attendance, duties, and special assignments.

D. **Meeting Dates and Times for Future SAC Meetings**

Proposal that the SAC will continue to meet on the fourth Tuesday of the month. Open for discussion.

VII. Adjourn Meeting